**BITS PILANI, DUBAI CAMPUS**

**ACADEMIC – UNDERGRADUATE STUDIES DIVISION**

**SECOND SEMESTER 2022 – 2023**

**Course Handout (Part – II)**

**Date**: 02.02.2023

*In addition to Part I (General Handout for all courses appended to the Time Table) this portion further gives specific details regarding the course.*

**Course No :** HSS F211  **(3 0 3)**

**Course Title : I**ntroduction toArabic

**Instructor In-Charge :** Dr. Shamshad Ahmad Khan

**Scope and objective of the course**:

This course is intended to introduce the Arabic language to non-Arabic speaking students and help them achieve fluency in Arabic. It aims at providing students with basic language skills related to listening, reading, writing and speaking. It also seeks to make them capable of acquiring most common words in Arabic and of communicating in Arabic in everyday situations.

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**Course Pre/Co- requisite** (if any)**& Catalogue / Bulletin Description:**

*Given in the* Bulletin *2021 – 2022.*

**Study Material:**

**Text Book:**

Rahman, S.A. (2003), Teach Yourself Arabic: A Modern and Step by Step Approach, *Good Words*, New Delhi.

**Reference books:**

1. Brustad, Kristen, Al-Batal, Mahmoud, and Al-Tonsi, Abbas. *Al-Kitaab fii Ta’allum al-‘Arabiyya: A Textbook for Beginning Arabic*, Part One. Washington D.C.: Georgetown University Press, 1995.
2. Wightwick, Jane and Gaafar, Mahmoud. *Mastering Arabic*, Second Edition. New York: Hippocrene Books Inc. 2010.
3. Alfawzan, Abdul Rahman Ibn Ibrahim et. al. *Al-Arabiyyah Baina Yadaik* vol.1. Riyadh: Islamic Trust Foundation. 2008.
4. Hannan Al Fardun and Abdullah Alkabi (2020), Ramassinee bil Emirati (Talk to me in Emirati Arabic), Al-Ramsa Institute, Dubai, UAE.

**Course plan:**

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| **Lec.** | **Learning objectives** | **Topics to be covered** | **References @ (Chapters)** |
| 1-5 | Understanding of Arabic Alphabet and its demonstration | Recognition of Arabic Alphabets (Qamri and Shamshi Letters), Conjugating Arabic Alphabets, making simple words by conjugating different alphabets | Class Handouts |
| 6-7 | Uses of Arabic Vowels | Learning Arabic Vowels (Closed Vowels and Open Vowels), Uses of Vowels in making Arabic words | Chapter 5 |
| 8-10 | Understanding Arabic Parts of Speech | Arabic Nouns, Pronouns and its uses in the sentences. | Chapter 6 |
| 11-14 | Understanding nominal and Verbal sentences | Uses of Verbal and nominal sentences with examples. | Chapter 8 |
| 15-19 | Learning uses of Pronouns in Arabic | Pronouns and kinds of it (attached and unattached pronouns, demonstrative pronouns). How to use these in Arabic sentences. | Chapter 9 to 11 |
| 20-22 | Learning Verbs (Past Tense) | Verbs with Past Tense and cases. How to use it in Sentences  Present tense and its examples in Arabic Text | Chapter 13 |
| 23-24 | Learning Verbs (Present Tense) | Verbs with Past Tense. How to use verbs in past tense.  Present tense and its examples in Arabic Text | Chapter 14 |
| 25-27 | Learning Verbs (Future Tense) | Verbs with Future Tense and cases. How to use verbs in future tense.  Future tense and its examples in Arabic Text | Class Handouts |
| 28-29 | Learning Verbs (Imperative and Negative verbs | Negative and Imperative verbs. How to use Imperative and Negative verbs.  Imperative and Negative verbs and its examples in Arabic Text | Chapter 23 |
| 30-31 | Learning uses of Prepositions in Arabic | Uses of Preposition. How preposition changes the pronunciation of the words that follows it?  Preposition and its explanation with Arabic Text. | Class Handouts |
| 32 | Construction of Arabic sentences, (Review of grammar patterns) | Arabic sentences, gender, and word order  Pronouns, Prepositions, Demonstrative Pronouns, Directions | Class Handouts |
| 33 | Arabic vocabulary and phrases for study related things  Reproducing and answering questions in Arabic | At the school; asking for and giving information about studies, stationary, calendar, vacations and holidays, comprehending paragraphs and reproducing it | Al-Arabiyyah Baina Yadaik (Chp.7*)/ Ramissinee bil Emirati p.18-21* |
| 34 | Words and phrases for work related issues. | Work; knowing about different professions, peculiar sentences in different situations at the work place,, simple grammar, practice | Al-Arabiyyah Baina Yadaik (Chp.8)  *Ramissinee bil Emirati p.22-25* |
| 35 | Interaction and Communication with Arabic speaking people in different situations; giving and getting information | Communication: in the restaurant, getting an appointment, at the airport, on a trip.  Words and phrases | Class Handouts  *Ramissinee bil Emirati p.26-37* |
| 36 | Describing things during Job interviews | Communication: Job interview related Questions and answers | *Ramissinee bil Emirati p.42-47* |
| 37 | Direction and location, Buying items of daily needs | In the supermarket; asking for location, Direction, Names of, Fruits and Vegetable. | *Ramissinee bil Emirati p.38-41* |
| 38 | Conversations related to meetings | Practicing phrases and sentences used during meetings | *Ramissinee bil Emirati p.48-51* |
| 39 | Counting and numbers | Usage of numbers and digits with objects, Counting from 1-100, Reading, writing, listening and speaking practice | Class Handouts |
| 40 | Learning to respond to phone calls | Communication skills related to phone calls with simulation during the class | *Ramissinee bil Emirati p.68-71* |
| 41 | Learning technical words and phrases related to Finance and Banking | Profession specific words and phrases; Finance and Banking Practice | Class Handouts |
| 42 | Learning words and phrases while playing games | Communication skills related to games such as football, cricket etc | *Ramissinee bil Emirati p.76-79* |

**Evaluation Scheme**:

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| **S. No.** | **Component** | **Duration** | **Marks** | **Date & Time** | **Nature of Component** |
| 1. | Mid Sem | 90 minutes | 30 | 06.04.2023 FN | Closed Book |
| 2. | Quiz | 10 minutes | 10 | 14.03.2023 T5 | Closed Book |
| 3. | Assignment I | - | 10 | TBA | Open Book |
| 4. | Assignment II | - | 10 | TBA | Open Book |
| 5. | Comprehensive Exam | 3 Hours | 40 | 01.06.2023 AN | Closed Book |

**Mid-Sem Grading**:

Mid-sem grading will be displayed after two evaluation components. (Refer Academic calendar for schedule).

**Note**: A student will be likely to get “NC”, if he / she doesn’t appear / appear for the sake of appearing for the evaluation components / scoring zero in pre-compre total.

**Makeup and Attendance policies**:

**Make-ups:** is not available for any of the evaluation components..

**Attendance:** Every student is expected to be responsible for regularity of his/her attendance in class rooms and laboratories, to appear in scheduled tests and examinations and fulfill all other tasks assigned to him/her in every course. A student should have a minimum of 60% of attendance in a course to be eligible to appear for the Comprehensive Examination in that course. For the students under the purview of Academic Counseling Board (ACB), the Board shall prescribe the minimum attendance requirement on a case-to-case basis. Attendance in the course will be a deciding factor in judging the seriousness of a student which may be directly/ indirectly related to grading.

**General timings for consultation**:

Student can contact the faculty for consultation in Room 148 on Tuesday from 13:55 hrs to 14:45 hrs.

**General instructions**:

Students should come prepared for classes and carry the prescribed text book(s) or material(s) as advised by the Course Faculty to the class.

**Notices**:

All notices concerning the course will be displayed on the HSS Notice Board.

Shamshad A. Khan

Instructor-in-Charge

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